



Outreach Assistant – Elbow Lake

Contract, part-time:

21 hrs/week for 12 weeks (September to December 2015), \$15/hr + benefits.

The Outreach Assistant will lead all outreach activities associated with the Queen's University Biological Station (QUBS)'s Elbow Lake Environmental Education Centre (ELEEC). Nestled within a 450 ha nature reserve on the ecologically-rich Frontenac Arch, the ELEEC is located near Perth Road Village, approximately 30 minutes north of the City of Kingston. Our mission is to provide biodiversity conservation teachings to the public and school groups through hands-on exposure to nature and scientific investigation.

Duties will include: Delivering educational programs to primary and secondary school students; expanding program offerings through the development of late fall, winter and early spring workshops, as well as by expanding biodiversity conservation principles to other disciplines (e.g., art, chemistry, physics, math; strengthening links with the Ontario high school curriculum; promoting visits to and use of the ELEEC by environmental and teaching groups. Liaise with local teachers; Queen's University staff, faculty and graduate students in Biology, Environmental Science and other departments; and other environmental educators in the community. Support outreach activities based out of the main QUBS campus at Lake Opinicon. Reporting to the *Manager – Elbow Lake*.

Applicants must hold a degree in Biology or Environmental Studies (or related disciplines), or a Bachelor of Education with an environmental teachable, or have at least three (3) years developing and administering educational and outreach programming. An interest in and knowledge of natural history and biodiversity conservation is central to this position. Candidates must demonstrate excellent communication skills and a strong work ethic, including the ability to work effectively both independently and as a member of a team. A valid "G" class driver's license and bilingualism in English and French are assets.

Please provide a cover letter indicating why you are interested in this position, resume, and contact information for two references to the *Director – Queen's University Biological Station* at lough@queensu.ca. Applications will be accepted until 4:00 pm on Friday, September 11, 2015.

Additional information on the ELEEC and its educational programs is available on our website, <http://elbowlakecentre.ca>.